



## **Minutes of the Annual General Meeting**

**Place** Dream Builders Studios-1740 Second Street West

**Date** Friday, Oct.20, 2017

**Time** 6:30 PM

**Present:** Lise Richer, Conrad Gonthier, Andy Davidson, Matt Latimer, Christiane Taylor, Tony Gross, Alicja Francis, Sandra Latreille, Grant Reso

Maryelle Tetrault, Jaqueline Petro, Peter Labelle, Marian Barnes, Corey Disotell, Melanie Samis

**Regrets:** Cathy Durham

### **1. Call to Order**

**Lise Richer** called the meeting to order at 6:36 PM.

**2. Approval of the Agenda** seconded by **Alicja Francis**. **Carried.**

### **3. Approval of the Minutes**

**Alicja** made a motion to approve the minutes of the October meeting as presented. Seconded by **Marion Barnes**. **Carried.**

**4. Chairman's Report:** read by Lise Richer. She discussed:

- Amazing facts-16 directors! 62 shows!
- Thanks to the volunteers and their dedication
- Encouragement to involve friends and family
- 5 successful shows (*Joseph and the Amazing Technicolor Dreamcoat*, *Almost, Maine*, *Shrek, Jr.*, *Nana's Naughty Knickers*, *Lend me a Tenor*) last year, and our reputation is growing.
- We are still offering Ticket Wicket sales, phone sales and in person.
- Changes took place in our Dreambuilder rental agreement and in the \$1.00 Aultsville Refurbishment Fee
- Sarah Cadell and Anna Villeneuve won the two bursaries for graduating students. Madison Todd received the Venetia Warner Award.
- Summer Camp, led by Michael DeWolfe and Alison Latimer, took place at Blessed Sacrament Church and was a success.

There was a question on how the United Way ticket sales works, e.g. they sell more for us than online at this time.

## **5. Treasurer's Report**

**Matt Latimer** moved the report be accepted as presented. Income statement indicates \$116,331.84 for the whole year (e.g. donations, memberships, renting out lights, etc.) and income for all 5. Income of \$8896 from Shrek, Jr. came in just from the school show. \$119,117.68 is our total expenses for the year as we prepay for all the rights for the all the shows. \$2785.84 was lost, much less than the predicted \$11,000. No questions for Matt at this time. Seconded by **Marielle Tetriault**.

## **6. Committee Reports**

a) Facilities/DBS – Mike L.- Mike's report read by Lise Richer. He spoke of the loss of our theater space, but also what we have gained, e.g. gained additional space: meeting space, rehearsal space, locked tech room.

b) Membership/Communications – Conrad Gonthier read his report. 2016-2017 saw a count of 117 in membership, increased by 14%. Membership dues help us maintain a standard of entertainment and help in applying for grants. Total of membership for the past 5 years:

2012-2013: 72

2013-2014: 123

2015-2016: 94

2016-17: 104

2017-18: 117

Mariel asked if volunteers have to be members. It is not essential, but membership is encouraged.

c) Marketing –**Christiane Taylor** read the report. She listed **Paul Aubin, Corey Disotell, Laura Ellam, Lise Richer** and **Christiane Taylor** as members with the sub-committee members -**Alison Main, Kelly Vandrish** and **Jaqueline Petro**.

They meet once a month to plan promotion for the SVTC. Since 2016, they have ensured adverts were published in local publications and posters were displayed in high traffic areas. They have helped producers connect with publications, have reconnected with Corus Radio and had a presence on community billboards. They secured Winmar again this year as a Platinum Sponsor. Astro will continue to print tickets. Cristal Rock will continue to donate water for this season.

We have renewed the mutually beneficial relationship with the Local Seeker.

500 copies of our playbill rack cards were printed. They were given to auditioning actors and those cast in the show, to some business with high traffic locations, in programs, etc.

5% of ticket sales goes back to United Way as they are a successful service selling tickets for us.

Future projects include the possibility of adding advertising on our show tickets, selling season passes and participating in the We 3 Girls Trunk Sale.

d) Artistic Director-**Andy Davidson** read his report. New skills and new people have been shown this year. Packages went out to solicit submissions from people, with the suggestion that if people are interested, but do not have a particular play in mind, there are resources available, e.g. possible plays from his stash sent from dramatists, who are mainly Canadian.

Marion had a question about timing of fall cabaret. She suggested November, but it was discussed that such a move would tax our set builders.

## **7. New Business**

a) Plans for the new season – Suggestions for fundraising for sound equipment- microphones, is needed. **Jaqueline Petro** suggested a 50/50 draw, but we'd need a license. **Melanie Samis** suggested a performance where girls sing guy songs and guys sing girl songs. **Lise Richer** would like to see people submit thoughts to the Board. Maryelle Tetrault suggested selling wine at performances or having a proper bar.

b) Elections – Marion Barnes and Dave Barnes were the election committee this year. **Mike Petrynka** has stepped down, with the remaining nine renewing for another year. **Peter Labelle** and **Corey Disotell** and **Jacques Labelle** will be nominees. There are no objections. Unanimous acclamation- all were in favour. Marion read the Oath of Office and the three nominees have joined.

**7:55** **Date of next meeting/adjournment:** **Lise Richer** adjourned and announced next meeting will be next October/November.